

**BAYONNE YOUTH SOCCER ASSOCIATION
BY LAWS
AMENDED AS OF JUNE 1, 2016**

BAYONNE YOUTH SOCCER ASSOCIATION
BYLAWS

Contents

BYLAWS	2
SECTION 1.01: PURPOSE	7
SECTION 1.02: SEASONAL YEAR	7
SECTION 1.03: INCORPORATION.....	7
SECTION 2.00: AFFILIATIONS.....	8
SECTION 3.00: FINANCIAL OWNERSHIP	8
SECTION 4.00: MEMBERSHIP	9
SECTION 5.00: MEMBERSHIP RESPONSIBILITIES	9
SECTION 5.01: MEMBER SUSPENSION AND EXPULSION	9
SECTION 5.02: SUSPENSION.....	9
SECTION 5.03: EXPULSION	10
SECTION 5.04: MEMBERSHIP RESTRICTIONS	10
SECTION 6.00: TEAM COMPOSITION.....	10
SECTION 7.01: FEES.....	11
SECTION 7.02: BEHAVIOR	11
SECTION 7.03: ATTENDANCE.....	11
SECTION 7.04: REMOVAL	12
SECTION 7.05 PROTECTIVE EQUIPMENT	12
SECTION 8.01: COACHING REQUIREMENTS.....	12
SECTION 8.02: TRAINERS	13
SECTION 9.00: UNIFORMS.....	14
SECTION 11.00: SELECTION.....	14
SECTION 11.02: TERM OF OFFICE	15
SECTION 11.03: RESIGNATION	15
SECTION 11.04: REMOVAL FROM OFFICE	15
SECTION 11.05: REPLACEMENT	15
SECTION 11.06: MEMBERSHIP OF THE BOARD OF DIRECTORS	16
SECTION 11.07.1 CHAIRMAN	16
SECTION 11.07.2: VICE-CHAIRMAN	17
SECTION 11.07.3: SECRETARY	17

SECTION 11.07.4 TREASURER.....	18
SECTION 11.07.5: BOYS COORDINATOR AND GIRLS COORDINATOR	19
SECTION 11.07.6: TRAVEL DIRECTOR	19
SECTION 11.07.7: REFEREE DIRECTOR	20
SECTION 11.07.8: DIVISION DIRECTOR.....	20
SECTION 12.00: BOARD OF DIRECTORS DUTIES AND RESPONSIBILITIES.....	20
SECTION 12.01: ACTIONS OF THE BOARD OF DIRECTORS	21
SECTION 13.00: STANDING and AD-HOC COMMITTEES.....	21
SECTION 13.00.2: FUND RAISING COMMITTEE	22
SECTION 13.00.3: FIELDS COMMITTEE	23
SECTION 13.00.4: AWARDS COMMITTEE	23
SECTION 13.00.5:_SPONSORSHIP COMMITTEE	23
SECTION 13.00.6: INSURANCE COMMITTEE.....	24
SECTION 13.00.7: REGISTRATION COMMITTEE	24
SECTION 13.00.8: BYSA GAMES CONDUCT COMMITTEE	25
SECTION 13.00.09: BUDGET/FINANCE COMMITTEE	25
SECTION 13.00.10: PURCHASING COMMITTEE.....	26
SECTION 14.00: NORTHERN COUNTIES LEAGUE REPRESENTATIVE.	26
SECTION 15.00: MEETINGS	27
BAYONNE YOUTH SOCCER ASSOCIATION BOARD OF DIRECTORS	28
AGENDA.....	28
SECTION 16.00: RULES OF PLAY	29
SECTION 16.10 BYSA Rules of Play	29
Bayonne Youth Soccer Association	31
Bayonne Youth Soccer Association	34
Bayonne Youth Soccer Association	37
SECTION 16.20 Playoff Format.....	40
SECTION 17.00: AMENDMENTS AND CONFLICTS.....	42
Section 18.00: Conflict of Interest	42

BAYONNE YOUTH SOCCER ASSOCIATION BYSA TRAVEL RULES OF OPERATION AMENDED BY BYSA BOARD OF DIRECTORS	45
BYSA Travel:	45
Travel Mission Statement:	45
Coaches:.....	45
Member in Good Standing:	45
Coaching Approval:.....	45
Board Approval and Voting:	45
Established Coaches:	46
Licensing:.....	46
Fall requests for Coaching:	46
Spring request for Coaching:	46
Coaches Code of Conduct:.....	46
Definition:.....	46
POACHING:.....	46
TRAVEL LEAGUE:	47
Colors:	47
Logo:.....	47
Names:	47
Tryouts:.....	48
Players:.....	48
Team Grandfathering Rule:	48
Temporarily Playing Up within the Seasonal year:.....	49
Equipment:.....	49
Club Training:	49
Training for all	49
Fines assessed by NSCANJ and or BYSA:	49
NCSANJ Rules of Play:	50
NCSA/BYSA fine or suspensions:.....	50
BYSA Zero Abuse:.....	50
BYSA Travel Uniforms:	50

Spirit Wear:	50
Team colors:	50
Registration Fees:.....	51
BYSA Travel Account:	51
Team Accounts:	51
TEAM SPONSORS:.....	52
Team Fund-Raising:	52
Travel Tournaments:.....	53
APPENDIX A	54
BYSA Zero Abuse Policy (ZAP)	54

SECTION 1.00: NAME

The name of the corporation shall be “Bayonne Youth Soccer Association.” a Not-For-profit corporation hereinafter referred to as “BYSA”.

The official address of BYSA will be:

P.O. Box 112, Bayonne, New Jersey 07002

The office is Located at 1005 Broadway, Bayonne, New Jersey.

SECTION 1.01: PURPOSE

The purposes for which the corporation is organized are:

To promote participation in the sport of soccer through the organization, operation and maintenance of a competitive soccer program based in the City of Bayonne.

To promote and instill good sportsmanship and fellowship among all players, coaches and parents through the principles of honesty, discipline and fair play.

To educate the players, parents, coaches, referees and general public with respect to the game of soccer and the value of the sport to them.

SECTION 1.02: SEASONAL YEAR

The seasonal year of the BYSA shall begin on September 1st and end on the Sunday prior to Thanksgiving. All games must be played by this date. If playoff games cannot be concluded by this date due to weather or field related issues, regular season standings will determine champion and runner up awards. Changes are not allowed to be made to regular season or playoff schedules unless caused by weather related issues (i.e., rescheduling of rainout games). Divisions 6 & 7 may schedule sessions during the following spring (April – June).

SECTION 1.03: INCORPORATION

BYSA is a not-for-profit corporation and is so incorporated under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3).

BYSA is not organized for pecuniary profit or financial gain, and no part of its assets, income or profits shall be distributable to or inure to the benefit of its members, directors or officers.

The officers and directors of BYSA shall not be individually liable for BYSA's debts or other liabilities and the private property of such individuals shall be exempt from any corporate debts or liabilities.

SECTION 2.00: AFFILIATIONS

BYSA, its officers, and members will be affiliated with and governed by these bylaws and by the rules and regulations of FIFA, the United States Soccer Federation (USSF), the United States Youth Soccer Association (USYSA), the United States Club Soccer Organization and the New Jersey State Youth Soccer Association (NYSYSA). BYSA is currently affiliated with the Northern Counties Soccer Association (NCSA). These affiliations are subject to change at the discretion of the Board of Directors.

SECTION 3.00: FINANCIAL OWNERSHIP

All moneys paid as player dues or assessments or as club dues or assessments or any fund-raising activity under the name of BYSA or any of its member teams, is the property of BYSA and cannot be dispersed in any manner inconsistent with these bylaws.

The Board of Directors, hereinafter referred to as the "Board," shall decide on any questions regarding ownership or disbursement of BYSA moneys.

The Treasurer shall open and maintain such checking and/or savings and/or investment accounts in the name of BYSA at a bank or other accredited financial institution as may be approved by the Board.

The Treasurer shall be designated as the primary agent of BYSA on all accounts.

The Chairman shall be designated as the secondary agent on all accounts.

The Treasurer shall track all accounts on a monthly basis and shall report the status of the same at each Board meeting.

The Treasurer shall report and make available at the September Board meeting a review of prior year receipts and disbursements.

Proposals for BYSA fund-raising activities (other than travel team canning) must be presented to the Board in writing. Proposals shall be submitted no later than two (2) months prior to the event.

SECTION 4.00: MEMBERSHIP

BYSA and its teams are comprised of boys or girls ages 4 to 19, born between August 1st and July 31st as per FIFA age charts. No member shall have attained his or her 19th birthday before the first day of August of the seasonal year for which he or she applies for registration.

Participation in BYSA's recreation division is limited to children who are residents of the City of Bayonne, NJ. A resident is defined as a child whose primary residence lies within the City of Bayonne, NJ on June 1st prior to the beginning of the recreational season which begins in September.

SECTION 5.00: MEMBERSHIP RESPONSIBILITIES

It is the obligation of each member of the BYSA to adhere to the bylaws and rules of this organization including the BYSA Zero Abuse Policy (refer to Appendix A) and to those of affiliated organizations in all matters pertaining to local, district, and inter-district, regional, national and international competition or other activities carried out by or under the name of the organization. Such obligation is a condition of membership.

SECTION 5.01: MEMBER SUSPENSION AND EXPULSION

Members may be suspended or expelled from the BYSA for reasonable cause by the Board, after a hearing at which they have reasonable opportunity to oppose such action.

SECTION 5.02: SUSPENSION

A suspended member is still a member, i.e., suspension does not terminate, but rather deprives the member of the exercise of membership privileges until the reasons for suspension are rectified or until the member is expelled.

SECTION 5.03: EXPULSION

An expelled member is no longer a member of the organization and retains no privileges of membership. Expelled members may not reapply for membership for a period of one calendar year from the date of expulsion. The Board must approve reinstatement.

SECTION 5.04: MEMBERSHIP RESTRICTIONS

No individual or member representing BYSA in any capacity shall use or make available for use any data resulting from player or team registration forms without the approval of the Board.

No individual or member representing BYSA in any capacity shall use the name BYSA or any of its activities or information without approval of the Board.

SECTION 6.00: TEAM COMPOSITION

BYSA is divided into a Recreational division and a Travel Division.

All recreational divisions shall have its own rules and regulations as set forth herein and, from time to time, amended by the Board. All recreational teams are to be of approximately equal strength in terms of player skill and ability.

Any recreational player drafted by or registered to a team is bound to that team for the entire seasonal year.

Any player who tries out for a Travel team and is not selected for the Travel Team is exempt from any applicable late registration fees and may still register for the upcoming recreation season even if registration has closed.

Any player registered to play both BYSA Travel and Recreational soccer may NOT resign recreational without resigning travel.

No player will be assigned to teams after the draft has been completed, without Board approval. Registration ends on June 1st of each year. A waiting list will be maintained after registration has been completed. No player may be added to a roster after Labor Day of that season.

The BYSA Thunder & Lightning are reserved for Travel Team use and may not be used for Recreation team names.

SECTION 7.00: PLAYER REGULATIONS

BYSA Player Code of Conduct.

- Treats opponents with respect.
- Plays hard, but plays within the rules of the game of soccer.
- Demonstrates self-control.
- Respects the officials and accepts their decisions without gesture or argument.
- Wins without boasting; loses without excuses and never quits.
- Remembers that it is a privilege to represent BYSA.
- Complies with the BYSA Zero Referee Abuse Policy (Appendix A).

SECTION 7.01: FEES

Each player shall be responsible for payment of BYSA's fees for each year in which he or she participates. Fees assist in the payment of costs of team registration, training, and BYSA's operating expenses. No player shall be permitted to participate in any BYSA games until full payment of fees is received. The Board has the right to grant partial or full scholarships for any player who petitions BYSA and demonstrates a need for financial aid. All fees are nonrefundable.

SECTION 7.02: BEHAVIOR

Each player, and his/her parents, shall represent BYSA appropriately by demonstrating good sportsmanship, team spirit, self-discipline and respect for others. Each player, parent, guardian and coach shall comply with the BYSA Zero Referee Abuse Policy (Appendix A).

SECTION 7.03: ATTENDANCE

Each player is expected to attend all games and practice sessions and to work on skill development outside of regular team practice sessions. Players are encouraged to attend off-season soccer camps.

Coaches determine individual playing time but must provide at least one-half of playing time per player. Factors such as attendance at practices may determine the amount of playing time a player receives.

SECTION 7.04: REMOVAL

Players cannot be removed from a team during a regular season except for disciplinary reasons. Removal for such disciplinary reasons must be approved by the Board.

SECTION 7.05 PROTECTIVE EQUIPMENT

Requests to allow a player to use protective equipment during a game must be presented to BYSA along with a doctor's note providing medical clearance and permission. Parents or guardian's must obtain written permission from BYSA (email approval is allowed) prior to the player being allowed to practice or play in any League sanctioned event. In no event will a player be allowed to participate in a practice or game with a hard cast.

SECTION 8.00: COACHING REGULATIONS

BYSA Coaches' Code of Conduct.

- Treats own players, parents, and opponents with respect.
- Teaches and inspires soccer players to love the game, and instills the desire to compete fairly.
- Is the type of person he/she wants the players to be.
- Sets high standards of performance and conduct and maintains control and discipline of the team at all times.
- Respects the judgment and interpretation of the rules by the officials.
- Realizes that he/she is a teacher/coach and therefore understands the game and proper soccer behavior at all times.
- Complies with the BYSA Zero Referee Abuse Policy (Appendix A).

SECTION 8.01: COACHING REQUIREMENTS

1. Head coaches, assistant coaches, managers, trainers and team-parent representatives must be over eighteen (18) years of age.
2. All BYSA coaches must be approved by the Board on an annual basis.
3. Any BYSA coach may be removed from his/her position for reasonable cause by the Board after a hearing at which he/she has had a reasonable opportunity to oppose such action. Grounds for removal may include, but are not limited to, violation of the BYSA Coaches Code of Conduct, BYSA Zero Abuse Policy, and failure to abide by team rules and regulations and failure to attend Coaches meetings.

4. All coaches and trainers must complete a coaches training course leading to an N.J.Y.S.A. class F or NSCAA (minimum) license or receive a waiver of such license requirement and must comply with or complete such N.J.S.Y.S.A., U.S.Y.S.A., USSF FIFA and designated league of play certifications and other procedures as those bodies may require from time to time. Coaches must obtain their F License prior to their second season of coaching a recreation team within BYSA. For example, a new coach starting in September, 2010 must obtain his/her license by 8/31/11. NSCAA diplomas will be accepted in lieu of an "F" license. **Coaches must also obtain any other training as may be required by New Jersey Youth Soccer.**
5. Coaches and assistant coaches are required to keep in their possession at all practices & games each player's medical release form and BYSA Official Game Day Form. Referees or Board Members will require that coaches display these forms to them prior to practices or games. Failure to have these forms at a game or practice can result in the suspension and/or forfeiture of the game or practice including playoff or championship games. Coaches and referees must also have in their possession at all times any applicable City or State required identification cards.
6. Every BYSA Coach will attempt to maintain, with a balance of training and education, an atmosphere that will provide all players the opportunity to excel in the sport of soccer within the spirit of fair play.
7. A team may not hold a practice or play a match unless a Board approved, N.J.Y.S.A. or NSCAA or US Club Soccer carded coach is in attendance and assuming responsibility for coaching the team. Medical release forms must be at each practice session as well as any City or State mandated identification cards.
8. Should a BYSA coach resign immediately prior to or during the season for any reason, he/she may not apply for reinstatement until one full seasonal year after they resign (for example, resignation takes place in Sept 05, cannot apply for reinstatement until after 12/31/06).
9. At the conclusion of each team's season, the team coach shall return all nets (with the coach's name and Division in the net bag), flags, goalie shirts, equipment, etc to the Division Director. No nets or other equipment may be held for the following season. Failure of the coach to return such nets, etc. shall result in a forfeiture of all BYSA incentives.

SECTION 8.02: TRAINERS

The BYSA Board of Directors may provide training for BYSA Recreational and

Travel teams on a seasonal basis. Therefore, no team may select a trainer (regardless of whether or not they wish to be compensated by the BYSA) without prior approval of the Board.

SECTION 9.00: UNIFORMS

All BYSA coaches and players will wear such uniforms as are approved by the Board. Only official BYSA jerseys and uniforms are to be worn to all games and tournaments.

The use of the BYSA name and/or logo must be approved by the Board.

SECTION 10.00: MEMBER OF THE BOARD OF DIRECTORS QUALIFICATIONS

Candidates for the BYSA Board must be members in good standing and over eighteen (18) years of age, and candidates for particular officer positions must meet the criteria set forth below.

SECTION 11.00: SELECTION

1. All BYSA Board members, hereinafter set forth, shall be nominated at the October or November General Coaches' meeting. Person nominated must be present at either meeting to accept or decline the nomination.
2. The Board shall be elected at the November Coaches' meeting by a vote of the coaches and members of the Board who are present for the meeting. Nominated members must be present during the vote.
3. In the event that a Board member is also a coach, he/she shall be entitled to cast only one (1) vote. Votes may be cast by Board members, coaches and assistant coaches.
4. The assistant coaches must be designated in writing and listed on the official BYSA team roster as of the first general coaches' meeting in August or September.
5. Nominations may be made from the floor up until the time for election at the November meeting. No proxy votes shall be permitted.
6. No person may be nominated for multiple Board positions during the nomination process.
7. Should a position for the Board be contested each candidate will be allowed to make a speech to the assembled members outlining his/her reason for running for the Board position they are running for. The speech will be limited to five minutes. Following the candidates speeches, their will be a 5 minute question and answer session open to the assembled

members. Following the speeches and question and answer session, there will be a call for a vote. All votes will be counted by the Board Secretary and Treasurer unless the position contested is for Secretary in which case the Treasurer will count the votes alone.

8. Any contested election will be run by the Chairman, unless it is the Chairman's Position that is being contested in which case the Secretary will conduct the election process.

SECTION 11.02: TERM OF OFFICE

All elected or appointed members of the Board shall serve a 2 year, term beginning on January 1 of the following calendar year.. Anyone appointed to a Board position due to removal or resignation of a Board Member will serve until the next election and will stand election with the rest of the Board of Directors)

SECTION 11.03: RESIGNATION

The resignation of a Board Member shall take effect upon receipt by the Board. Acceptance of the resignation by the Board shall not be necessary to make it effective.

SECTION 11.04: REMOVAL FROM OFFICE

A member of the Board may be removed from his or her position for reasonable cause and by due process by the Board after a hearing at which they have reasonable opportunity to oppose such action. Any Board member missing two consecutive meetings will have his/her membership reviewed at the next Board meeting for further action.

In order for a Board member to be excused from a meeting, he/she must notify the Chairman or Secretary no later than 5:00 p.m. by telephone or e-mail.

SECTION 11.05: REPLACEMENT

In the event that a member of the Board, other than the Chairman, resigns or is removed from office prior to the normal end of the current term of office, the Board shall appoint a BYSA member who will serve for the time remaining in the current term.

In the event that the Chairman resigns or is removed from office prior to the normal end of the current term, the Vice Chairman shall assume all the duties of

the Chairman for the balance of the current term or until a new Chairman is appointed by the Board.

SECTION 11.06: MEMBERSHIP OF THE BOARD OF DIRECTORS

The Board shall be comprised of thirteen (13) voting members, elected from the current club membership. The Board will consist of the following:

Chairman

Vice Chairman

Secretary

Treasurer – Appointed Position. Nominated by the Chairman and approved by the Board.

Travel Division Director

Director of Referees

Boys Coordinator

Girls Coordinator

Division 3, 4, 5, 6 & 7 Directors (The directors in Divisions 3, 4, & 5 may not coach in the Division in which they are the director.)

SECTION 11.07: DUTIES

The duties of the Members of the Board will be as follows:

SECTION 11.07.1 CHAIRMAN

The Chairman will be required to have at least two (2) years membership on BYSA's Board. The duties and responsibilities of the Chairman shall include the following:

- To preside at all meetings of the membership and the Board and serve as Chair. The Chairman shall vote only to break a tie.

- To establish committees and to appoint committee chairs as required administering and managing the programs and business of this organization, subject to approval of the Board.
- To serve as the liaison between the BYSA and other organizations.
- To serve as the general representative of BYSA in all matters.
- To serve as an ex-officio member of all committees.
- To carry out such other and further duties as from time to time are assigned by the Board.

SECTION 11.07.2: VICE-CHAIRMAN

The Vice-Chairman will be required to have at least two (2) year's membership on the BYSA Board. The duties and responsibilities of the Vice-Chairman shall include the following:

- To assist the Chairman as necessary.
- To exercise the duties and responsibilities of the Chairman in the absence of the Chairman.
- In conjunction with the Board Secretary, to oversee the upkeep of BYSA's Web page.
- To oversee the running of the BYSA Team Sponsorship Program.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 11.07.3: SECRETARY

The Secretary will be required to have at least one (1) year's membership in BYSA. The duties and responsibilities of the Secretary shall include the following:

- To record and publish, at least one week prior to the Board meetings, minutes of all Board meetings.

- To conduct the roll call of BYSA Board members at all meeting.
- To give proper notice of all membership meetings and other organized events.
- To attend to and be custodian of all office assets, correspondence and records of the organization.
- To oversee the upkeep of BYSA's Web page.
- To procure all insurance certificates needed for BYSA's use of area facilities.
- To coordinate and procure BYSA's coverage, including medical coverage, insurance coverage and the processing of all claims.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 11.07.4 TREASURER

The position of Treasurer will be an appointed position. The Chairman will nominate a candidate during the first meeting of the new board in January and the Board will accept or deny the nomination

The Treasurer will be required to have at least two (2) years membership in BYSA. The duties and responsibilities of the Treasurer shall include the following:

- In conjunction with the Budget/Finance Committee, to prepare an annual budget and financial report and to present such budget and report at the July meeting of the Board for approval.
- To keep a detailed account of income and expenses of BYSA.
- To submit appropriate financial statements at the Board meetings.
- To cause the filing of all income tax returns and/or reports with appropriate state and federal agencies.
- To work in conjunction with BYSA's accountant to maintain the BYSA checkbook and to make the checkbook available at all BYSA Board of Directors' meetings for the purpose of the payment and/or reimbursement of all BYSA expenses, costs and fees.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 11.07.5: BOYS COORDINATOR AND GIRLS COORDINATOR

The Boys Coordinator and Girls Coordinator will be required to have at least two (2) years membership in BYSA. The duties and responsibilities of the Boys & Girls Coordinators shall include the following:

- To oversee the selection, registration and operation of the Boys and Girls Divisions
- To act as a liaison between Divisions and the Board.
- To be members of the Games Conduct Committee.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 11.07.6: TRAVEL DIRECTOR

The Travel Director will be required to have at least two (2) years membership on BYSA's Board and at least two (2) years membership in the BYSA Travel Program as a coach or assistant coach. The duties and responsibilities of the Travel Director shall include the following:

- The Travel Director is the Manager of BYSA's Travel Program, a sub-group of BYSA.
- Responsible for all aspects of the management, development and ongoing administration of BYSA's Travel Program (as overseen by the Board of Directors).
- Schedules meetings as deemed appropriate for travel coaches & staff.
- Presents Travel related proposals to the Board for approval.
- Acts in accordance with BYSA's Travel Rules of Play (see appendix).
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 11.07.7: REFEREE DIRECTOR

The Referee Director will be required to have at least one (1) year's membership in BYSA. The duties and responsibilities of the Referee Director shall include the following:

- To maintain the schedule for all games to ensure referee participation when required.
- To actively seek out new referees for the league.
- To participate on the Games Conduct Committee.
- To keep the League and Board informed of rule changes within the game. Any other duties as assigned by the Chairman.

SECTION 11.07.8: DIVISION DIRECTOR

The Division Director will be required to be a member of BYSA. The duties and responsibilities of the Division Director shall include the following:

- To manage all aspects of divisional play including # of teams, game schedules, obtaining coaches and any other duties as directed by the Chairman.
- The directors in Divisions 3, 4, & 5 may not coach in the Division in which they are the director.

SECTION 12.00: BOARD OF DIRECTORS DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the Board shall include but are not limited to the following:

- To conduct all BYSA business in accordance with the BYSA Certificate of Incorporation, bylaws and all other rules and regulations as may be adopted by the Board from time to time.
- To hear and pass judgment on all requests brought forth by any member, officer or committee including any request seeking suspension of any Board member or coach.
- To approve on an annual basis, head coaches, assistant coaches and trainers.
- To have full power to deal with any situation not expressly provided for in the Certificate of Incorporation of these bylaws.

SECTION 12.01: ACTIONS OF THE BOARD OF DIRECTORS

The presence of no less than seven (7) members of the Board shall constitute a quorum and shall be necessary for the transaction of business or of any specified item of business. If a quorum is not present fifteen (15) minutes after the scheduled start of the meeting, the meeting shall be cancelled, unless the Board members present vote to suspend the quorum requirement for the purpose of conducting league business.

The vote of a simple majority of the Board present at the time of the vote shall be the act of the Board.

Each member of the Board shall have one (1) vote. Each member must be present at the meeting to vote. No proxy votes shall be allowed.

During the course of the year, votes may be required before a Board meeting can be convened due to time constraints or the inability to gather all volunteer Board members together. In these cases, electronic voting (via email) or over the phone will be allowed. These votes shall be recorded in the following month's minutes of Board actions.

All actions of the Board shall be final. Appeals of Board decisions may only be heard upon the consent of a majority of the Board to re-open an issue that has already been voted on.

SECTION 13.00: STANDING and AD-HOC COMMITTEES

In addition to other committees as may be established by Chairman with approval of the Board of Directors, the following committees shall be established by appointment at the time of the general election.

1. Development Committee – Ad Hoc
2. Fundraising Committee - Ad Hoc
3. Fields Committee – Ad Hoc
4. Awards Committee – Ad Hoc
5. Sponsorship Committee - Standing
6. Insurance Committee – Ad Hoc
7. Registration Committee – Ad Hoc
8. Games Conduct Committee - Standing
9. Budget/Finance Committee – Ad Hoc

10. Purchasing Committee – Ad Hoc

11. Northern Counties League Representative - Standing

SECTION 13.00.1. DEVELOPMENT COMMITTEE.

The duties and responsibilities of the Development Committee shall include the following:

- To develop coaches at all levels and to facilitate a move to higher levels of coaching.
- To organize and coordinate a minimum of one coaching clinic each year leading to a N.J.Y.S.A Class F, E, D, and C license.
- To organize and coordinate a series of coaching clinics designed to improve the coaches' technical and tactical knowledge of the game, the rules of the game and the rules of BYSA including NSCAA courses.
- To coordinate, in conjunction with the Director of Referees, the training, assessing mentoring and assigning of referees for the recreational program.
- To research, procure and maintain soccer training aides such as videotapes, files, etc., with the approval of the Board, and to make same available to BYSA teams and coaches.
- To provide a list of possible head and assistant coaches and trainers annually to the Board.
- To approve individual team requests to use a trainer.
- To make recommendations to the Board when a coaching vacancy occurs.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.2: FUND RAISING COMMITTEE

The duties and responsibilities of the Fundraising Committee shall include the following:

- To coordinate all fundraising events for BYSA. The Board must approve all fundraising activities.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.3: FIELDS COMMITTEE

The duties and responsibilities of the Fields Committee shall include the following:

- To represent the BYSA in dealings with agencies on matters concerning fields for use by BYSA including practice and game fields and gymnasiums.
- To ensure that game fields are in proper game condition including field markings.
- To ensure that game fields are equipped with goals.
- To handle the procurement and distribution of all necessary BYSA-supplied equipment including balls, nets and corner flags.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.4: AWARDS COMMITTEE

The duties and responsibilities of the Awards Committee shall include the following:

- To coordinate Awards Night up to and including the procurement of all BYSA Awards.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.5: SPONSORSHIP COMMITTEE

The duties and responsibilities of the Sponsor Committee shall include the following:

- To coordinate the Sponsor Program with corporate and local sponsors.
- To maintain contact with all sponsors and ensure that plaques are given to sponsors after the pictures of teams are received.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.6: INSURANCE COMMITTEE

The duties and responsibilities of the Insurance Committee shall include the following:

- To keep active files of all players' (parents') insurance companies.
- To keep a permanent record of all injuries sustained both in recreational and travel play.
- To ensure that all BYSA's insurance policies are current and provided to the proper parties or agencies.
- To review and monitor NJYSA's Kid Safe program.
- To review annually BYSA's Directors, Officers & Referees liability policy.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.7: REGISTRATION COMMITTEE

The duties and responsibilities of the Registration Committee shall include the following:

- To coordinate and record the registration of all BYSA members.
- To maintain an adequate supply of all forms that may be needed by BYSA teams and/or players.
- To oversee, in conjunction with the Insurance Committee, the compliance of the BYSA with the N.J.Y.S.A. Kid Safe Program.

- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.8: BYSA GAMES CONDUCT COMMITTEE

The members of the Conduct Committee are the Vice Chairman, Director of Referees and the Boys & Girls Coordinators.

The duties and responsibilities of the BYSA Conduct Committee shall include the following:

- To receive reports regarding the issuance of any cautions or expulsions at any games by the referee.
- To render a report to the Board within forty-eight hours after a red card has been issued or if a violation of BYSA's Zero Abuse Policy has been reported and to offer a recommendation to the Board on any related disciplinary action to be taken. The Board maintains final decision on any disciplinary action.
- To maintain a log of all players, coaches or parents who have received either a caution (yellow card) or red card.
- To review, record and maintain the Zero Referee Abuse form annually.
- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.09: BUDGET/FINANCE COMMITTEE

The Treasurer shall be the Chairman of the Budget/Finance Committee.

The duties and responsibilities of the Budget/Finance Committee shall include the following:

- To prepare the annual budget for BYSA.
- In conjunction with the Treasurer to oversee BYSA's finances.
- To assist in the preparation of the annual audit.

- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 13.00.10: PURCHASING COMMITTEE

Members of the Purchasing Committee shall be the Chairman, Travel Director and such other members as shall be appointed by the Chairman.

The Purchasing Committee shall be responsible for the following:

- Obtain a minimum of three (3) bids for any individual purchase in excess of Two Thousand Five Hundred Dollars (\$2,500). The three-bid process will be subject to Board discretion at the Board may determine by vote that they are satisfied with the current service being provided as well as with the proposed price for such service.
- Board approval is required for any non-standard or non-recurring purchase in excess of Five Hundred Dollars (\$500). Board notification is required for any significant purchase under the \$500 threshold, excluding such items as may be necessary to carry on the business of BYSA (e.g., office supplies, nets, etc).
- Upon the acceptance of the bids, the Chairman of the Board shall establish a committee for the purpose of ordering uniforms for the recreational division and the Travel Director shall establish a committee for the purpose of ordering uniforms for the travel division.

SECTION 14.00: NORTHERN COUNTIES LEAGUE REPRESENTATIVE

The Travel Director shall be the representative to the Northern Counties League Representative. The duties and responsibilities of the Northern Counties League Representative shall include the following:

- To represent the BYSA at all N.C.S.A. meetings and functions.
- To complete all forms and paperwork required to have the BYSA represented in the N.C.S.A.
- To satisfy the responsibilities of a BYSA Representative as defined by the N.C.S.A. including the rescheduling of all league games.

- To carry out such other and further duties as from time to time are assigned by the Chairman.

SECTION 15.00: MEETINGS

- I. Meetings of the Board of Directors shall be held at the call of the Chairperson, but in no case less frequently than once per calendar year.
 1. The Secretary shall notify all members of the Board of Directors of any such meetings, at least seven (7) calendar days prior to the date of such meetings.
 2. The Chairperson shall also call a meeting of the Board of Directors upon the request of five (5) members of the Board of Directors.
- II. Meetings of the Coaches shall be held at the call of the Chairperson, but in no case less frequently than once per calendar month during seasonal play.

With respect to the Meetings of the Coaches:

1. The Secretary shall notify all Coaches and members of the Board of Directors of such Coaches' meetings at least seven (7) days prior to the date of the meeting.
 2. At least thirty (30) minutes of such Coaches' meetings shall be devoted to individual Division meetings to be conducted by the respective Division Directors.
 3. There shall be no quorum required for the conduct of any business at the Coaches' meetings.
 4. The Chairperson shall also call a meeting of the general membership upon the written request of one-third of the voting members of the organization.
- III. All meetings of this organization will be conducted according to the form prescribed in Robert's Rules of Order, Revised, unless otherwise specified in these By-Laws.

IV. Agenda:

The order of business for BYSA Board Meetings shall be as set forth in the following agenda:

**BAYONNE YOUTH SOCCER ASSOCIATION
BOARD OF DIRECTORS
AGENDA**

Call to Order	Chairman
Roll Call	Secretary
Minutes of Previous Meeting	Secretary
Reading of Communications	Secretary/Chairman
Report of Chairman	Chairman
Treasurer's Report	Treasurer
Travel Director's Report	Travel Director
Referee Director's Report	Referee Director
Boys Coordinator	Coordinator
Girls Coordinator	Coordinator
Games Conduct Committee Report	Vice Chairman
.. Committee Reports:	
a. Registration	
b. Development	
c. Purchasing	
d. Sponsors	
e. Fundraising	
f. Fields	
g. Insurance	
h. Tournament	
Old Business	Chairman
New Business	Chairman
Adjournment	Secretary

SECTION 16.00: RULES OF PLAY

The Rules of Play shall be the “Laws of the Game” as published by FIFA. The Board of Directors of BYSA has authorized modifications of these “Laws” for both travel and recreational play which follow:

SECTION 16.10 BYSA Rules of Play

Following are the specific rules of play for each division within BYSA Bayonne Youth Soccer Association

Division 3 Rules of Play

In addition to the F.I.F.A. Laws and BYSA by-laws, the following Rules of Play govern Division 3:

- I. Field Size: BYSA Board of Directors will determine the size of the field
- II. The Ball: FIFA sized # 5
- III. Number of Player:
 - a. Minimum Number of Players to start Game is seven
 - b. Maximum Number of Players on field during a game is eleven
- IV. Player’s Equipment:
 - a. Uniform: To be supplied by BYSA.
 - b. Footwear: Soft cleat soccer shoes or sneakers
 - c. Wearing of Shin guard are MANDATORY.
- V. Referee: Supplied by BYSA,
- VI. Assistant Referees: Formerly Linesmen, A person over 13 years old, to be provided by BYSA or each team.
- VII. Duration of Match: two, forty-minute halves with a five (5) minute halftime.

Overtime Rules for Playoff Games:

- A. Five-minute rest period
- B. A coin toss will be taken

- C. The winner of the toss will decide which goal to attack and have ball
 - D. One ten-minute period with golden goal rule (1st team to score wins)
 - E. One five-minute rest period
 - F. One ten Minute period with golden goal rule (1st team to score wins)
 - G. If no score,
 - H. proceed to shoot out
 - I. Players who are on the field after the conclusion of the second half OF overtime will immediately proceed to the center circle. The remainder of both teams will remain on the side-line, off the field
 - J. From these players in the center circle, the coaches will decide which five and in what order the player will take the shots. These names will be given to the Referee.
 - K. If no score differential, another and different group of five from the center circle players will be given to the referee, the shoot out will continue in this manner until a winner is declared.
- VIII. Start and Restart of Play: Conforms with FIFA Laws.
- IX. Ball in and out of Play: Conforms with FIFA Laws.
- X. Method of Scoring: Conforms with FIFA Laws.
- A win will be awarded 3 points
 - A tie will be awarded 1 point
 - A forfeit will be awarded three points only by decision of the Board with a score of three goals being recorded to the winner
- XI. Offside: Conforms with FIFA Laws.
- XII. Fouls and Misconduct: Conforms with FIFA Laws
- XIII. Free Kicks: Conforms with FIFA Laws
- XIV. Penalty Kicks: Conforms with FIFA Laws
- XV. Throw-In: Conforms with FIFA Laws
- XVI. Goal Kick: Conforms with FIFA Laws.
- XVII. Corner Kick: Conforms with FIFA Laws

XVIII. Substitutions:

Allowed when Referee directs the player onto the field
Allowed by either team when a goal kick is to be taken to restart

Allowed by either after a score.

Allowed by either team at start of second half, or start and halves of overtime periods.

Allowed on throw-ins. (Team not owning the throw-in may substitute only if the team owning the throw-in does so.

IXX. Playoff Format:

Set by BYSA Board

XXI. Game Schedule

The regulation schedule/playoff schedule will stand with no changes allowed unless permission is gained from the BYSA Game Rescheduling Committee.

XXII. Slide Tackles

Allowed in Division 3 play. Must be properly explained to players prior to game by referee.

Bayonne Youth Soccer Association

Division 4 Rules of Play

In addition to the FIFA Laws and BYSA by-laws, the following Rules of Play govern Division 4:

- I. Field Size: BYSA Board of Directors will determine the size of the field
- II. The Ball: FIFA sized # 4
- III. Number of Player:
 - a. Minimum Number of Players to start Game is seven.
 - b. Maximum Number of Players on field during a game is eleven
- IV. Player's Equipment:
 - a. Uniform: To be supplied by BYSA.
 - b. Footwear: Soft cleat soccer shoes or sneakers
 - c. Wearing of Shin guard are MANDATORY by NJ
- V. Referee: Supplied by BYSA

VI. Assistant Referees: Formerly Linesmen, A person over 13 years old, to be provided by BYSA or each team.

VII. Duration of Match: two thirty-five-minute halves with a five (5) minute halftime.

No overtime, if a draw or tie score is recorded at the end of regulation time.

Overtime Rules for Playoff Games:

- A. Five-minute rest period
- B. A coin toss will be taken
- C. The winner of the toss will decide which goal to attack and have ball
- D. One ten-minute period with golden goal rule (1st team to score wins)
- E. One five-minute rest period
- F. One ten Minute period with golden goal rule (1st team to score wins)
- G. If no score,
- H. proceed to shoot out
- I. Players who are on the field after the conclusion of the second half OF overtime will immediately proceed to the center circle. The remainder of both teams will remain on the side-line, off the field
- J. From these players in the center circle, the coaches will decide which five and in what order the player will take the shots. These names will be given to the Referee. If no score differential, another and different group of five from the center circle players will be given to the referee, the shoot out will continue in this manner until a winner is declared

VIII. Start and Restart of Play: Conforms with FIFA Laws.

IX. Ball in and out of Play: Conforms with FIFA Laws.

X. Method of Scoring: Conforms with FIFA Laws.

A win will be awarded 3 points

A tie will be awarded 1 point

A forfeit will be awarded three points only by decision of the Board with a score of three goals being recorded to the winner

XI. Offside: Conforms with FIFA Laws.

XII. Fouls and Misconduct: Conforms with FIFA Laws

XIII. Free Kicks: Conforms with FIFA Laws

XIV. Penalty Kicks: Conforms with FIFA Laws

XV. Throw-In: Conforms with FIFA Laws

XVI. Goal Kick: Conforms with FIFA Laws.

XVII. Corner Kick: Conforms with FIFA Laws

XVIII. Substitutions:

Allowed when Referee directs the player onto the field

Allowed by either team when a goal kick is to be taken to restart

Allowed by either after a score.

Allowed by either team at start of second half.

Allowed on throw-ins. (Team not owning the throw-in may substitute only if the team owning the throw-in does so.

IXX. Playoff Format: Set by BYSA Board

XXI. Game Schedule The regulation schedule and playoff schedule will stand with no changes allowed unless permission is gained from the BYSA Game Rescheduling Committee.

XXII. Slide Tackles Not allowed in Division 4 play.

Bayonne Youth Soccer Association

Division 5 Rules of Play

In addition to the BYSA by-laws and F.I.F.A. Laws, the following govern Division 5:

- I. Field Size: BYSA Board of Directors will determine the size of the field.
- II. The Ball: FIFA -Sized # 4
- III. Number of Player: A. Minimum Number of Players to start game is five B. Maximum Number of Players on field during a game is eight
- IV. Player's Equipment: A. Uniform: To be supplied by BYSA.
B. Footwear: Soft cleat soccer shoes or sneakers
C. Wearing of Shin guards are MANDATORY.
- V. Referee: Supplied by BYSA,
- VI. Assistant Referees: Formerly Linesmen, A person over 13 years old, to be provided by BYSA or each team.
- VII. Duration of Match:
two thirty-minute halves with a five (5) minute
halftime.
No overtime, if a draw or tie score is recorded at the
end of regulation time.

Overtime Rules for Playoff Games:

- A. Five-minute rest period
- B. A coin toss will be taken
- C. The winner of the toss will decide which goal to attack and have ball
- D. One ten-minute period with golden goal rule (1st team to score wins)
- E. One five-minute rest period
- F. One ten Minute period with golden goal rule (1st team to score wins)
- G. If no score, proceed to shoot out

- H. Players who are on the field after the conclusion of the second half OF overtime will immediately proceed to the center circle. The reminder of both teams will remain on the side-line, off the field
 - I. From these players in the center circle, the coaches will decide which five and in what order the player will take the shots. These names will be given to the Referee. If no score differential, another and different group of five from the center circle players will be given to the referee, the shoot-out will continue in this manner until a winner is declared
- VIII. Start and Restart of Play: Conforms with FIFA Laws.
- IX. Ball in and out of Play: Conforms with FIFA Laws.
- X. Method of Scoring: Conforms with FIFA Laws.
 A win will be awarded 3 points
 A tie will be awarded 1 point
 A forfeit will be awarded three points only by decision of the Board with a score of three goals being recorded to the winner
- XI. Offside: Conforms with FIFA Laws.
- XII. Fouls and Misconduct: Conforms with FIFA Laws
- XIII. Free Kicks: Conforms with FIFA Laws
- XIV. Penalty Kicks: Conforms with FIFA Laws
- XV. Throw-In: Conforms with FIFA Laws
- XVI. Goal Kick: Conforms with FIFA Laws.
- XVII. Corner Kick: Conforms with FIFA Laws
- XVIII. Substitutions: Allowed when Referee directs the player onto the field
 Allowed by either team when a goal kick is to be taken to restart
 Allowed by either after a score.
 Allowed by either team at start of second half.
 Allowed on throw-ins. (Team not owning the throw-in may substitute only if the team owning the throw-in does so.

IXX. Playoff Format: Set by BYSA Board

XXI. Game Schedule The regulation schedule and playoff schedule will stand with no changes allowed unless permission is gained from the BYSA Game Rescheduling Committee.

XXII. Slide Tackles Not allowed in Division 5 Play.

Bayonne Youth Soccer Association

Division 6 Rules of Play

In addition to the BYSA by-laws and FIFA Laws, the following Rules of Play govern Division 6 which is a non-competitive recreation division of BYSA:

- I. Field Size: BYSA 's Board will determine the size of the small-sided field
- II. The Ball: FIFA sized # 3
- III. Number of Players:
 - a. Minimum Number of Players on Field at one time: 5
 - b. Max Number of Players on Field at one time: 8
- IV. Player's Equipment:
 - a. Uniform: To be supplied by BYSA.
 - b. Footwear: Soft cleat soccer shoes or sneakers,
 - c. wearing of shin guards are **MANDATORY**, supplied by parents.
- V. Referee: Supplied by BYSA
- VI. Assistant Referees: Formerly Linesmen, A person over 13 years old, to be provided BYSA or each team.
- VII. Duration of Match:

Games shall be divided into two thirty (30) minute halves with a five (5) minute halftime rest period.
No overtime if a draw or tie score is recorded at the end of regulation time.
- VIII. Start and Restart of Play: Conforms with FIFA Laws.
- IX. Ball in and out of Play: Conforms with FIFA Laws.
- X. Method of Scoring:

Division 6 is non-competitive therefore scores are not recorded and points not awarded for games.

- XI. Offside: Conforms with FIFA Laws.
- XII. Fouls and Misconduct: Conforms with FIFA Laws with the following exceptions:
- a. All fouls will result in an indirect free kick with the opponent's six (6) yards away from the ball.
 - b. The Referee shall explain all infractions to the offending player.
- XIII. Free Kicks: Conforms with FIFA Laws with the following exception:
- A. play will be stopped by the Referee.
 - B. An explanation of the foul will be given to the offending player. He will explain the mechanics of the free kick to both the kicker and the keeper.
- XIV. Penalty Kicks:
Not allowed in Division 6 Play.
If an infraction which would normally result in a penalty kick occurs:
- A. play will be stopped by the Referee.
 - B. An explanation of the foul will be given to the offending player. He will explain the mechanics of the free kick to both the kicker and the keeper.
 - C. Play will start at the blowing of the whistle.
- XV. Throw-In: Conforms with FIFA Laws with the following exceptions:
- A second throw-in will be allowed if the player commits a foul on the initial attempt.
 - The Referee shall explain the proper method before allowing the player to re-throw.
 - The second throw-in will be allowed during the first month of the recreation season (until Columbus Day).
 - After Columbus Day Weekend, FIFA Laws will apply and second attempts will not be allowed.
- XVI. Goal Kick: Conforms with FIFA Laws.
- XVII. Corner Kick: Conforms with FIFA Laws with the following exception:

a. Opponents must be at least six (6) yards from the ball.

XVIII. Substitutions

Allowed when Referee directs the player onto the field
Allowed by either team when a goal kick is to be taken to restart

Allowed by either after a score.

Allowed by either team at start of second half.

Allowed on throw-ins. (Team not owning the throw-in may substitute only if the team owning the throw-in does so.

XXI. Game Schedule

The regulation schedule will stand with no changes allowed unless permission is gained from the BYSA Game Rescheduling Committee.

XXII. Slide Tackles

Not allowed in Division 6 play.

SECTION 16.20 Playoff Format

BYSA Playoff Format *All games will be knock out*

Places are determined by:

- Head to Head
- Goals Against GA)
- Goals For (GF)
- Coin Toss by Referee Director

*In the **Bold type** we have the flight's name. Under the flight's name is exactly the order in which the games are to be played.*

Three Team flight

Semifinal:

- second plays third Championship
- first plays winner of (2 - 3)

Four Team Flight

Semifinal:

- first plays fourth
- second plays third

Championship

- winners play each other for final

Five Team Flight

Knockout:

- fourth plays fifth

Quarterfinal:

- second plays third

Semifinal:

- first plays winner of (4 - 5)

Championship

- winner of (2 - 3) plays winner of [1-(4 - 5)] for final

Six Team Flight

Quarterfinal:

- third plays sixth
- fourth plays fifth

Semifinal:

first plays winner of (4 - 5)
second plays winner of (3 - 6)

Championship

winner plays each other for final

Seven Team Flight

Quarterfinal:

second plays seventh
third plays sixth
fourth plays fifth

Semifinal:

first plays winner of (4 - 5)
winner of (2 - 7) plays winner of (3 - 6)

Championship

winner plays each other for final

Eight Team Flight

Quarterfinal:

first plays eighth
second plays seventh
third plays sixth
fourth plays fifth

Semifinal:

winner of (1 - 8) plays winner of (4 - 5)
winner of (2 - 7) plays winner of (3 - 6)

Championship

winner plays each other for final

Nine Team Flight

Knock out:

eighth plays ninth

Quarterfinal:

first plays winner of (8 - 9)
second plays seventh
third plays sixth fourth plays fifth

Semifinal:

winner of [1 - (8 - 9)] plays winner of (4 - 5)
winner of (2 - 7) plays winner of (3 - 6)

Championship

winner plays each other for final

Ten Team Flight

Knock out:

 eighth plays ninth
 seventh plays tenth

Quarterfinal:

 third plays sixth
 second plays winner of (7 - 10)
 first plays winner of (8 - 9)
 fourth plays fifth

Semifinal:

 winner of [2 - (7 - 10)] plays winner of (3 - 6)
 winner of [1 - (8 - 9)] plays winner of (4 - 5)

Championship

 winners play each other for final.

SECTION 17.00: AMENDMENTS AND CONFLICTS

Proposals to adopt amend or repeal bylaws may be made by any member, in writing, at membership meetings, or by any member of the Board at a Board meeting.

Bylaws may be adopted, amended or repealed only by majority vote of the Board of Directors. The voting will take place no sooner than the monthly meeting following the meeting in which the proposal was presented.

If there are any actual conflicts between these bylaws and the BYSA Certificate of Incorporation, the latter shall govern and these bylaws shall be deemed invalid insofar as they are inconsistent with the Certificate of Incorporation. To the extent possible, these bylaws and the Certificate of Incorporation shall be interpreted so as to be consistent with each other.

Section 18.00: Conflict of Interest

No Director, Officer or salaried employee of BYSA shall engage in any activity or relationship which shall in any way conflict or be incompatible with the performance of the functions and duties of the office or position held within BYSA. No Director shall allow, at any time, a situation to arise which would place him/her in a position of conflict of interest or would jeopardize BYSA's exempt status under the Internal Revenue Code of 1986, as amended, or the regulations promulgated there under (the "Code"). BYSA has adopted a detailed Conflicts of

Interest policy which supplements these provisions and which shall be followed by all Directors, Officers and salaried employees.

No Director shall receive compensation or benefit of any kind for his service as a Director, except for the reimbursement of reasonable expenses incurred with such service.

No transaction involving benefit or payment of any kind to a Director or to an organization of which a Director is a member, officer, director or ten (10%) percent stockholder shall be entered into by BYSA without full disclosure of the interested Director and the approval of the Board of Directors. No Director so involved may have a vote in such approval or be counted as part of a quorum in which such vote is made.

Every Director, in a manner and form to be prescribed by the BYSA Board of Directors or its appropriate subcommittee, shall annually make a full disclosure of any possible conflict of interest to the Board of Directors.

No BYSA Board Member shall at the same time sit on the board of another youth soccer organization. Once elected or appointed to the BYSA Board, the Board Member must resign from the other youth soccer organization within one week or be replaced on the BYSA Board.

No BYSA Board Member shall at the same time be a coach in another youth soccer organization. Once elected or appointed to the BYSA Board, the Board Member must resign from the other youth soccer organization within one week or be replaced on the BYSA Board. Additionally, no BYSA Travel Coach shall at the same time be a coach in other youth travel organization.

If the Board of Directors determines, in its sole discretion, the existence of a conflict of interest or appearance of same, the Board shall resolve the matter as it determines appropriate. The procedure shall include, but not be limited to, disqualification of the affected Director from voting on the question, making a quorum or continued appearance at the meeting.

APPROVAL

These Bylaws are effective as of this 12th day of October, 2001 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 8th day of November, 2004 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 12th day of December, 2005 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 1st day of December, 2007 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 1st day of December, 2008 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 1st day of December, 2012 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 1st day of January, 2015 and replace and supersede any and all prior Bylaws.

These Bylaws have been amended this 1st day of June, 2016 and replace and supersede any and all prior Bylaws.

BAYONNE YOUTH SOCCER ASSOCIATION BYSA TRAVEL RULES OF OPERATION AMENDED BY BYSA BOARD OF DIRECTORS

December 12, 2005, December 1, 2007 December 1, 2012 January 1, 2015 June 1, 2016, May 14 2019

BYSA Travel:

BYSA Travel will be a branch of Bayonne Youth Soccer Association and adhere to the by-laws of BYSA and any and all Board of Directors decisions.

BYSA Travel will play the game of soccer according to the modified rules of the following: FIFA (The International Federation of Football Association), United States Soccer Federation, United States Youth Soccer Association, New Jersey Youth Soccer Association, and Northern Counties Soccer Association & US Club Soccer Organization.

Travel Mission Statement:

BYSA Travel will encourage the development of all BYSA players in the game of soccer, beyond the stage of recreational play.

Coaches:

Anyone interested in Coaching within BYSA Travel must be a BYSA member in good standing.

Member in Good Standing:

All payment of past due fines must be paid prior to approval and the coach must be considered a member in Good Standing with BYSA Board of Directors.

Coaching Approval:

Individuals requesting a Travel coaching position will be required to attend a travel coaches meeting and submit their coaching request in writing. The Travel committee will either grant approval or deny the coaches petition to be brought to the board. The Travel Director will bring the committee's recommendation to the BYSA Board.

Board Approval and Voting:

Upon approval by the travel committee, the Travel Director with Travel Committee recommendations will take the coach's request to the next BYSA Board of Directors meeting. The BYSA Board of Directors votes on the approval of the coach. The coach must obtain a majority board vote to be approved. The Travel Director will notify the coach within 24 hours of the vote with the Board decision.

Established Coaches:

Established BYSA head coach and or assistant coach of any existing travel team in it's age division will have first option for that team for the up coming seasonal year.

Licensing:

All new coaches must complete an age appropriate grassroots course in accordance with US Soccer (for example: If a new coach will be coaching a U9 or U10 team he/she will be required to complete a 7v7 course given by US Soccer) prior to the start of the NCSANJ season.

A copy of a coach's course completion will be submitted to the BYSA Travel Director and a copy will remain on file at BYSA.

All Travel coaches will be encouraged to pursue additional courses beyond this course.

Fall requests for Coaching:

Approved coaches who wish to coach a travel team in the upcoming fall season, must notify the Travel Director and the BYSA Board of Directors in writing by April 15.

Spring request for Coaching:

Approved Coaches for the upcoming spring season must make written notification to either the Travel Coordinator or BYSA board by November 24th

Coaches Code of Conduct:

All approved Travel coaches will conduct themselves in a behavior that is in line of our approved Code of Conduct for BYSA coaches and Zero Abuse Policy. See attached

Definition:

As used in this Section and elsewhere in these By Laws, the term "seasonal year" covers the period from August 1 through July 31. The term "season" refers to the Fall or Spring League Schedules during the seasonal year.

POACHING:

Poaching is an action by a team or club to induce or attempt to induce a rostered player of any other team to leave the player's present team and play for the other team or club during a seasonal year (Fall and Spring). All claims or charges of poaching must be brought to the Board to be heard by the Games Conduct Committee. Penalty for poaching will be a minimum suspension from coaching and BYSA for one year. The Board reserves the right for further disciplinary action.

TRAVEL LEAGUE:

As a charter member of the Northern Counties Soccer Association (NCSA), BYSA's preferred league of play is NCSA. All travel teams under high school age (U14 & lower) are required to participate within NCSA with no exceptions.

Travel teams U14 and older may petition the Board to participate in a league other than NCSA although first preference would be to have the team participate within NCSA and another league if schedules permit. The Board will consider requests by U14 and older teams to participate in a league other than NCSA and will make decisions based upon that particular circumstance without any reliance on past decisions.

In order for a U14 or older team to make this request the coach must demonstrate that the team has reached the highest levels of NCSA play by having his/her team play in A Flights for at least one year prior to making the request and must have coached the team making the request for at least three years prior to the request being made.

In the event that the request brings BYSA below the NCSA mandated threshold for the number of teams to be maintained with NCSA in order for BYSA to retain its charter status, the request will be immediately denied.

As of June 1, 2016, Travel Teams may request permission to participate in NCSA as well as another sanctioned Travel League during the same season as long as the game schedules do not conflict with NCSA (i.e., MAPS).

References to NCSA throughout this Travel Section of BYSA's ByLaws would be replaced with the appropriate league designation should a team be allowed to participate in a league outside of NCSA.

TRAVEL TEAMS

Colors:

BYSA Travel colors are Maroon, Black, White, and Gray (effective Fall 2019)

Logo:

BYSA Travel crest will be used on all uniforms, warm-ups, and equipment bags, etc. and will require BYSA Board of Directors approval for any and all uses by BYSA Travel and its members.

Names:

The BYSA Girl's travel teams will be known as the Lightning. The BYSA Boy's Travel teams will be known as the Thunder. Unless otherwise approved by Travel Director and Board. These names shall not be used for Recreation Team purposes.

Tryouts:

There must be open, scheduled tryout for each FIFA age division travel team wishing to play in BYSA. Tryouts may be conducted as part of a team's normal practice session as long as it is advertised and open to all age appropriate players.

Ads must be placed (at the very least) on the BYSA website and on BYSA social media pages.

Fall Tryouts must be completed by Memorial Day weekend for fall travel teams.

Spring Tryouts must be completed by Thanksgiving Weekend for spring travel teams.

All new and existing players must attend at least one open BYSA Travel approved tryout. The player must complete any required tryout forms and if selected, any appropriate registration and/or medical release forms, which must be signed by a parent or Guardian. Returning players are not required to complete new forms each year since information is maintained electronically within the US Club database, however any changes to information should be provided via a new form.

Final rosters will be submitted to the Travel Director for appropriate NCSA Registration.

All fall BYSA Travel teams will participate in any applicable annual fundraising events set up by the fund-raising committee of BYSA.

Players:

All travel teams shall be age appropriate. Players are not allowed to play up in age group unless approval is granted by the Travel Director and BYSA Board. This rule applies to both existing and newly formed teams. Teams created prior to 12/1/2012 are grandfathered from this rule. The only exception to this rule will be in the case of a newly formed team at the U8 or U9 level where younger players may be needed to complete a roster.

Any new or existing player that is drafted to their age appropriate team refusing to play for that team shall not be eligible to play for any other team in BYSA Travel.

No player shall be allowed to move from one team to another during a seasonal year without board approval i.e.... fall and spring, regardless of a coach's release.

Any player registered to play both BYSA Travel and Recreational soccer may NOT resign recreational without resigning travel.

Team Grandfathering Rule:

All players are required to remain with their original team even in cases where they may be age appropriate for a lower age team. For example, if a team is formed at the U9 level and a player is approved to be rostered to that team who is under-age for that level since there is no current age appropriate team, the player cannot then move to a lower-age team if it is formed in later years. Parents or coaches cannot request movement to another team in this example. The Board may only consider movement

to the lower age team if the coach of the current team and Travel Director recommend such action. This rule is necessary to preserve the original team's roster and any deviation will require deliberation by the Board before any action is taken. All Board decisions in this matter are final and not eligible for appeal.

Temporarily Playing Up within the Seasonal year:

No player will play up more than 3 times within a season, i.e....3X in fall and 3X in spring. The purpose for playing up must be established by the Player Development committee solely for the development of the player.

The other circumstances for playing up will be, if a coach faces the hardship of a lack of players for a specific game. The request for players to play up must be discussed between effected coaches and brought to the Travel Director by both coaches for approval.

Equipment:

BYSA Recreational Program will provide two FIFA Approved, proper age division sized balls, to each Travel Team, for the use during matches.

Club Training:

Training for all

Training for all Travel teams will consist of at least 10 weeks for both Fall and Spring Travel Seasons. U8 through U12 will consist of at least 2 days of training (per week) with the training organization set forth by BYSA. U13 and older will consist of at least 1 day of training (per week) with the training organization set forth by BYSA. The dates to be established by the Travel Director. The BYSA Board of Directors may provide training for BYSA Recreational and Travel teams on a seasonal basis. Therefore, no team may select a trainer (regardless of whether or not they wish to be compensated by the BYSA) without prior approval of the Board.

Fines assessed by NSCANJ and or BYSA:

If any Team / Coach / Player, received a cautionary / send off card and or fines, the coach who was responsible for that team / player will notify the Travel Director with in 24 hours of occurrence. Also the coach will submit to the BYSA Board of Directors a written explanation of received card and or fines as soon as time permits but not to exceed 36 hours.

Fines to be accessed to our Travel coaches by BYSA:

Coaches must adhere to all NCSA requirements and decisions regarding fines. Any fine imposed by NCSA against a team, coach or an assistant coach of BYSA, must be paid from the travel team's account. Coaches need to ensure that their account has sufficient funds to cover payment. If the fine needs to be paid and

sufficient funds are not in that teams account, BYSA will pay this fine and charge that said team a 50% (of the fine) penalty in addition to the original fine which will be withdrawn from that team's bank as soon as funds are sufficient. These teams will make an effort to have sufficient funds in their account in a timely fashion.

NCSANJ Rules of Play:

NCSA rules list the fines and fees in the seasonal schedule Rules of Play, located on the NCSANJ web site. *It is the head coach responsibility to read and fully understand the NCSANJ Rules of Play prior to the start of each season.*

NCSA/BYSA fine or suspensions:

The BYSA Board of Directors may not provide for a fine of less value or a penalty shorter than NCSA fine or suspension, but may provide for a longer suspension and / or fine if deemed necessary.

BYSA Zero Abuse:

All BYSA coaches, players and parents will sign a Zero Abuse Policy form and return a signed copy to the BYSA Travel Director prior to the start of the season. If any one who refuses to sign and return a copy of the policy, that person and their child will no longer be able to participate in BYSA soccer.

BYSA Travel Uniforms:

BYSA will not purchase or provide any player with Travel uniforms.

BYSA will work with an approved vendor to establish an Official BYSA Travel Uniform at a cost within reason for all Travel teams. Travel uniform cycle will be 2 calendar years, starting in Fall 2019. After which, new uniforms will be purchased every 2nd Fall season by each team.

Spirit Wear:

All spirit wear will be purchased through a BYSA approved vendor.

Team colors:

Maroon, Black, White, & Gray (starting Fall of 2019)

Parents and Players will be responsible for obtaining the BYSA Official Travel Uniform consisting of

Two uniform tops, with player's number and name on jersey . One pair of soccer shorts with number printed on it.

One pair of soccer socks

Registration Fees:

All fees to play in the BYSA travel program are set by the BYSA Travel Director. Fees will include NCSA registration packet costs, referee fees, fall and spring tournament fees, an administrative fee for all supplies needed for cards, rosters, etc. and outside training fees. Additional costs outside the scope of these fees include items such as additional tournaments, player uniforms, additional training , game day training and team fines.

Team without the minimum number of paid players will not be registered to NCSANJ.

At least 6 - U8 paid players are required prior to the official NCSANJ registration payment deadline

At least 10 - U9-U10 paid players are required prior to the official NCSANJ registration payment deadline

12 - U11-U12 paid players are required prior to the official NCSANJ registration payment deadline

, and 15 - U13 and older paid players prior to the official NCSANJ registration payment deadline

Fees will be as follows

U8 - Expenses divided by number of players

U9-U10 Fees will be determined by the Travel Director

U11-U12 Fees will be determined by the Travel Director

U13 and older - Fees will be determined by the Travel Director

Any players fees over the minimum number of players per team will be deposited into that teams account minus 10% which will be deposited into BYSA Travel Fund account. This account will be available to the Travel Program for any incidentals the program may need.

BYSA Travel Account:

BYSA Travel Program will have a BYSA Travel Account used for any incidentals (\$1 to \$300) needed by the program at the discretion of the Travel Director. Any incidentals over \$300 are subject to Board Approval.

Team Accounts:

The Travel Director with assistance from the BYSA Treasurer will establish a team account for each Travel Team. Travel Team Accounts are a subset of BYSA's

General Account and will not be kept as separate bank accounts. The team account will track all team deposits (registration fees, canning, sponsor payments and other fund raising revenue) as well as all disbursements.

Fees: Fees will be for a seasonal year (Fall and Spring) fees and will not be separated by season. The following payment schedule will be followed by ALL BYSA Travel teams.

All players will pay \$100 immediately upon acceptance for their team accompanied by the BYSA commitment form.

Each team's account must be:

25% funded before July 1st

50% funded before August 1st

75% funded before September 1st

Fully funded by week # 5 of the Fall season.

All revenue collected will be for the seasonal year (Fall and Spring) and any unused funds will default to the BYSA General Account unless designated by a coach and approved by the Travel Director for future expenses prior to June 30th of each year. This also applies to a team that will not be playing in the upcoming season.

All travel team expenses must be paid through the BYSA General Fund with the appropriate debit to the team account. Coaches may not write their own checks to fund team expenses.

TEAM SPONSORS:

BYSA permits individual teams to obtain outside funding for their teams through sponsorships. ALL recreational team sponsors will be off limits to any individual Travel Team for sponsorship. (A recreational team sponsor list will be available for reference prior to start of the season.) All sponsorship money must be deposited into the appropriate team account.

Team Fund-Raising:

All travel fundraising efforts must receive Board approval prior to commencement with the exception of two canning events per-team each seasonal year. Additional canning events may be allowed upon approval of the Board. No individual team fundraising will take place during the off season. Individual team fundraising will only take place between week 1 of the season and the final week of the season.

Travel Tournaments:

Tournaments will be made available to BYSA Travel teams. All in season tournaments will require approval of BYSA Board of Director.

1. The Fall Tournament will be Columbus Day Weekend 2. The Spring Tournament will be Memorial Day Weekend

Note that Travel Teams may choose not to participate in these tournaments due to financial circumstances, lack of players or if the tournament does not have an appropriate age bracket.

Tournament request must be submitted to the Board and should have a copy of the Tournament approval from the state and the application for the tournament.

All BYSA Travel coaches will agree upon a tournament to attend for Memorial Day and Columbus Day and the Travel Director will obtain Board approval for play in a given tournament.

Guest players are allowed to play in a Travel Tournament (subject to Tournament rules).

AMENDMENTS AND CORRECTIONS TO BYSA TRAVEL RULES:

Any changes or amendments to these rules of Travel will require the approval of the BYSA Board of Directors.

Any Bylaw infractions will be brought in front of the Board and will be subject to progressive disciplinary action deemed fit by the Board. Including but not limited to fines and/or suspensions.

All fines will be deducted from that team account

APPENDIX A

BYSA Zero Abuse Policy (ZAP)

Referee: For the purpose of this policy, the definition of a Referee shall include the Center referee CR, Assistant referee AR, the club's / team's line persons and any official, coach, parent, or player.

- (1) **Referee abuse** will be defined as such: Any player, coach, manager, BYSA official, or parent who threatens a Referee through a physical act or verbal statement, either explicitly or implicitly.
- (2) **Abuse of a Referee** shall include but is not limited to verbal and nonverbal communication which contains foul or abusive language and which implies or directly threatens physical harm, spewing a beverage on or spitting at a referee or the referee's personal property. Abuse includes:
 - Foul or abusive, verbal or nonverbal communication
 - Threatening bodily harm or the attempting of bodily harm
 - Kicking or the attempt to kick
 - Choking
 - Grabbing or the attempt to grab
 - The attempt to make any bodily contact of a referee
 - Throwing of an object or the attempting to throw an object
 - Pushing or laying of hands upon a referee
- (3) **Disciplinary Action:** The offending party shall be required to appear before the BYSA Board of Directors' Games Conduct Committee within 48 hours of the act (or as soon as practicable). A review of said offense will be conducted at which time a determination will be made as to any disciplinary action to be taken. Such Disciplinary action can include a suspension or expulsion from BYSA. If the act is determined to be a violation of the Zero Abuse Policy the Games Conduct Committee will explain to the offending party the seriousness of the offense as well as make clear the ramifications of a second violation of the ZAP (refer to #7 below).
- (4) **Abuse Suspension** shall be at the discretion of the Games Conduct Committee. Suspension shall commence as soon as practicable after the Games Conduct Committee determines that suspension is warranted. The suspension will be defined as the inability to **participate in or attend any BYSA activities**, for example any match/game, any team's practices, any BYSA event and any training session, until such suspension is fully completed. There will be no refund of registration fees in regard to any suspension. The suspension period shall be consecutive regardless of seasonal play.
- (5) **A match** shall mean any official match (game) of that individual's or their child's team in BYSA recreational league and Northern Counties Soccer Association league play. Examples of matches: regular season, all star, any type of playoff, championship, officially sanctioned tournament and NCSA select team or tournaments matches or any ODP team matches.
- (6) **A written** copy of such Referee Abuse will be filed with BYSA and in the case of physical abuse of a Referee under the age of 18 years old, the Bayonne Police or the local authorities at the place of occurrence.
- (7) **A second violation of this policy will result in the individual's family termination from BYSA for life.**

BYSA Board of Directors

BYSA 2002
Amended November 2004